



## PROFESSIONAL DIPLOMA IN TICKETING AND TRAVEL AGENCY MANAGEMENT

This Diploma will suit those who want to take up a ground duty job. It is a Diploma certificate course. Course duration is one academic year. The course covers topics such as- Airline codes, ticketing terminology, Electronic ticketing, Passport and Visas, Foreign Exchange, Airfares and ticketing software. After pursuing this course, one will be able to find job in the ticketing department.

Program	Professional Diploma in Ticketing and Travel Agency Management		
Hours	240 Training Hours		
Duration	Academic Year (9 Months)		
	SUBJECT	TRAINING HOURS	CODE
	English Language 101	20	EN101
	English Language 102	20	EN102
	Principles of Business Administration	16	BA71
	Principles of Marketing	16	DM131
	Time Management	12	BA77
	Negotiation Management	12	BA74
	Introduction to Aviation Industry	12	TT101
	Passports & Visas	12	TT102
	Air-ticketing & Reservations, Tourist Accommodation	12	TT103
	Computer Applications in Aviation Industry	20	TT104
	Air Ticketing	12	TT105
	Customer Care and Service	16	TT106
	Practical Training	60	TT107